

# Ten Tips for Developing and Presenting an ...

# ELECTRIFYING WORKSHOP

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The 2010 PASC State Conference is being hosted by District 9 in "The Electric City" of Scranton, Pa. We are looking for electrifying workshops that will enlighten our delegates and send them home with new ideas that they can use to shock their schools! Here are some tips to follow to make sure your workshop will make the cut...

- ▲ BE ORIGINAL! Recycle plastics, glass, and paper... NOT WORKSHOPS! Even the best workshops grow old and need to enjoy retirement.
- ▲ Ice breakers should be original, fit the theme of the workshop, and should never be randomly thrown in to fill time!
- ▲ Plan your workshop to fit the ENTIRE allotted presentation time!
- ▲ Do NOT read straight from the packet to the delegates. Your packet should be used as a resource, not a word-for-word speaking reference.
- ▲ Have a GIMMICK... something that will make your workshop memorable to the delegates that attend. This might be a creative theme, saying, trinket, food item, etc.
- ▲ Know what you are talking about! Choose a topic that is interesting or familiar to you.
- ▲ Use the activities to support your workshop goals! Do NOT read or lecture the whole time... this is BORING!!!! Activities are much more memorable and effective!
- ▲ Debrief your activities! Have a list of questions to ask the delegates following each activity that help to relate it to your workshop goals. Use non-traditional and creative evaluation at the conclusion of the workshop... it is more fun and more effective!
- ▲ A little enthusiasm goes a LONG way! The more enthusiastic you are, the more willing the delegates will be to participate!
- ▲ PRACTICE, PRACTICE, PRACTICE! Practice with your co-presenter for your own council. Get as much feedback as possible, make revisions as needed, and come to Scranton ready to present an electrifying workshop!